

FINANCIAL POLICY

Thank you for choosing Hillside Pain Management and York Adams Pain Specialists as your health care provider. In an effort to make your visit to our offices as efficient as possible, we want to provide you with our practice billing and financial policy information.

Hillside Pain Management will bill for the physician's services only. York Adams Pain Specialists will bill for the facility services only. Therefore, if you come to our office for an office visit, you will be billed by Hillside Pain Management. However, if you have a procedure performed in our facility, ***you will be billed by BOTH Hillside Pain Management and York Adams Pain Specialists. In most cases, the same codes are listed on your statements, but they are for 2 separate fees.***

As a courtesy to our patients, we will submit a claim to your insurance company. Insurance is an agreement between you and your insurance company. We will not become involved in disputes between you and your insurance company regarding deductibles, co-payments/co-insurances, and non-covered or denied services. We will obtain a copy of your insurance card at the time of registration. Please bring in all insurance cards at **every** visit. You will be asked to show your card(s) at every appointment. If you are enrolled in a High Deductible Health Plan we will contact your insurance to see what your deductible is and how much has been met to date. Any unmet portion of that deductible is required **up front** to cover your visit. ***All co-payments are due at the time of service.***

We participate with the following insurance companies:

Aetna / Aetna Medicare

Blue Cross / Blue Shield - All States, PPO through Blue Card System (no POS or HMO)

Capital Blue Cross - Traditional, PPO, POS, Keystone Health Plan

Senior Blue (which is Medicare Advantage Plan) PPO ONLY

Cigna Healthcare

Devon

Federal Blue Cross / Blue Shield

Health America / Advantra / Coventry of Delaware

Highmark / Highmark Blue Shield / Freedom Blue (PPO ONLY)/Blue Journey

Keystone Health Plan Central

Medicaid / Access

Medicare & Railroad Medicare

Meritain Health

Pennsylvania Preferred Health Network (PPHN)

Pennsylvania Health and Wellness

South Central Preferred Network (SCP)

United HealthCare Community Plan (including Medicare Advantage Plans: Complete, Essential, and Dual Complete)

UPMC/UPMC for You

Vibra Health

You may also elect to self-pay for services, and receive a good faith estimate upon request.

If your insurance requires a referral to see a specialist, it is your responsibility to obtain the referral from your primary care physician and keep track of its expiration. In most cases, your PCP's office will fax the referral to us for you, **BUT IF WE DO NOT HAVE IT BY THE TIME OF YOUR APPOINTMENT, YOU WILL NEED TO RESCHEDULE.**

ALL PATIENTS WHO DO NOT HAVE HEALTH INSURANCE ARE REQUIRED TO PAY AT THE TIME OF

SERVICE. We will collect a payment for EACH visit UP FRONT that is comparable to our insurance fee schedules.

A fee of \$25.00 will apply if appointments are not cancelled within 24 hours. This fee will also apply to patients who "no-show" without cancellation or notification.

There is a charge of \$15.00 for any forms that need to be completed by the physician for disability, insurance, or medical leave. Payment is required prior to the form being returned.

If no payments have been made after receiving 3 statements, a reminder letter will be sent to you. If the balance due is still not acknowledged your account will be sent to an outside collection agency(Apex), and an additional 20% will be added to your balance to cover our cost of the collection agency. **You will not be able to schedule an appointment to be seen if your account is in collections.**

Please note, in order for us to service your account or to collect monies you may owe, Hillside Pain Management/York Adams Pain Specialists and/or our agents may contact you by telephone at any telephone number associated with your account, including wireless telephone numbers, which could result in charges to you. We may also contact you by sending text messages or emails, using any email address you provide to us. Methods of contact may include using prerecorded/artificial voice messages and/or use of automatic dialing devices, as applicable.

We accept cash, check, Visa, MasterCard, and Discover. A \$35.00 fee will be charged for all returned checks.

In consideration for services rendered, I hereby assign to Hillside Pain Management, and, if applicable, York Adams Pain Specialists, any benefits due to me from my insurance company as payment of, or application toward, payment of their fee for treatment provided to me or my dependent. **If you receive checks from your insurance company, you must send them to us immediately, along with a copy of the Explanation of Benefits.**

My signature also authorizes the release of any medical information necessary to process the claim.

I authorize the doctor to initiate a complaint to the Insurance Commissioner for any reason on my behalf.

Our billing services are provided by Hanover Anesthesiology & Pain Medicine, P.C. If you have questions regarding your bills, please call 717-632-9955.

AGREEMENT

I have read the above Financial Policy and understand that I am financially responsible for all charges whether or not they are paid by my insurance.

Patient Signature

DOB

Date

Revised 5/22